

Information for Authors

1. Editorial policy

The *Journal of Neuroendovascular Therapy (JNET)* is the official journal of the Japanese Society for Neuroendovascular Therapy (JSNET). The JNET publishes peer-review original research related to neuroendovascular therapy, including clinical studies, state-of-the-art technology, education, and basic sciences.

The categories for paper submissions are **Original Research, Review Article, Case Report, Technical Notes, and Image of the Issue**. Submitted manuscripts should not contain previously published material and must not be under consideration for publication elsewhere.

Manuscript decisions are based on peer reviews and editorial discretion. Articles will be edited to conform to the individual style of the *JNET*.

2. Instructions to Authors

1) Manuscript format

The electronic text file that you submit should contain a title page, an abstract, the main text, references, tables and figure legends in one document, and should be saved in the MS Word format. Each manuscript component should begin on a new page in this order: title page, abstract, main text, references, tables (each on a separate page), and legends of figures. The manuscript should be typed double-spaced with a 12-point typeface, in the international paper format (8 1/2 by 11 inch) or A4 format (21.2 by 29.7 cm) with margins of at least 1 inch (2.5 cm). Sequential numbering should begin with the title page.

To ensure anonymity in the peer review process, authors' names should appear on only the full title page; names of authors, their initials, or their institutions should not be referred to in the text or the illustrations. The anonymity of patients and subjects must be preserved.

All authors should be personally and actively involved in the work leading to the report and be responsible for its contents. The following sentence must be stated at the bottom of the title page; "All authors pledge that this manuscript does not contain previously published material and is not under consideration for publication elsewhere."

An acknowledgement of any financial support should also be stated on the title page.

2) Title page

The title page should include the complete names of all authors (first name, middle initial[s], and surname) with academic degrees and their institutional affiliations, as well as the complete mailing address including zip code, telephone number, facsimile number and e-mail address of the principal author responsible for correspondence and reprints. The title page should also indicate the type of article (**Original Research**, **Review Article**, **Case Report**, **Technical Notes**, or **Image of the Issue** on the right upper corner) and contain a list of key words (three to five).

3) Abstract

The abstracts of **Original Research** and **Review Article** papers should contain a maximum of 400 words and include the four clearly identifiable elements; objectives, methods, results and conclusions. The abstracts of **Case Reports** and **Technical Notes** papers should contain a maximum of 250 words. No abstract is required for **Image of the Issue** articles.

4) Text

Manuscripts should in principle be submitted in the following sections on separate pages: Introduction, Methods and Materials (or Case Presentation), Results, and Discussion.

The lengths of the manuscripts (including the abstract, main text, references and the legends of the figures) should adhere to the following rules depending on the category of the manuscript. The numbers of figures and tables are to be included in the length of the manuscripts. The author should reduce the length of the manuscript depending on the number of figures and tables (one figure or table is calculated as a quarter of a page or 300 words) based on the following rule.

Review Article: An article that is in principle requested by the Editorial Board with the purpose of reviewing recent developments on specific topics as reported in literature. No personal opinions or personal experiences are expressed. Up to 8 printed pages (9,600 words) in length including up to 10

figures or tables.

Original Research: An article that reports on completed original investigations and provides conclusive evidence. Up to 6 printed pages (7,200 words) in length including up to 8 figures or tables.

Case Report(s): Case Reports are a brief description of one or two cases of interest, in which neuroendovascular treatment played an important role. Up to 5 printed pages (6,000 words) in length including up to 6 figures or tables.

Technical Notes: A Technical Notes article is a brief report on a new technique or procedure, modification of a certain technique, or new equipment in the field of neuroendovascular treatment. Up to 5 printed pages (6,000 words) in length including up to 6 figures or tables.

Image of the Issue: This is a brief report of an interesting case that features excellent imaging and has educational importance. Up to 2 printed pages (2,400 words) in length including up to 4 figures or tables.

Manuscripts longer than the stated limits will not be accepted in principle, but may be approved after consideration by the Editorial Board with expenses for the additional pages to be met by the authors.

We strongly encourage authors for whom English is not their native language to seek assistance from a colleague experienced in medical terminology and translation to ensure that words and expressions are used both accurately and clearly, and that they convey their intended meaning.

5) References

References should be typed double-spaced and listed in consecutive, alphabetical order. All references must be cited in the text and tables.

References to journal articles should include (1) surnames and initials (without periods) of the first three authors and “et al.” for all others, (2) article titles, (3) abbreviated journal names (as per the Index Medicus), (4) volume numbers, (5) inclusive page numbers, and (6) year of publication.

An example is as follows:

Tanoue S, Kiyosue H, Okahara M, et al: Para-cavernous sinus venous

structures: anatomic variations and pathologic conditions evaluated on fat-suppressed 3D fast gradient-echo MR images. *Am J Neuroradiol* 27:1083-1089, 2006

References to books should include (1) surnames and initials (without periods) of the first three authors and et al. for all others, (2) chapter title, if any, (3) editor(s), if any, (4) title of the book, (5) publisher, (6) city of publication, (7) inclusive page numbers, and (8) year of publication. Volume and edition numbers, and the name(s) of translator(s) should be included when appropriate.

An example is as follows:

Osborn AG: *Diagnostic Neuroradiology*. Mosby. St. Louis: 15-36, 1994.

6) Legends of Figures

Legends of figures should be brief and specific, and should appear on a separate manuscript page after the references. Legends must be numbered consecutively. Indicate figure numbers. Any symbols or abbreviations appearing in an illustration must be defined by a corresponding description in the legend.

7) Figures and Tables

Figures (photos and illustrations, etc.) should be submitted as digital data using such software as Adobe Photoshop. CT, MRI and angiography images etc. must be acquired using a GREY SCALE with a minimum resolution of 300 dpi. Line art or figures requires a resolution of at least 1,200 dpi. Color images must be acquired using the CMYK method only (RGB is not accepted). These images should be saved in the JPEG (Joint Photographic Experts Group) format. Each image should be a separate file with the figure number indicated in the file name. Color illustrations are accepted for publication, but authors must cover the extra cost of color reproduction and printing. Images already imbedded in MS Word, PowerPoint or other documents containing a low-resolution image are unsuitable for printing. If the manuscript is accepted for publication, the files must be resubmitted as TIFF files.

Sagittal projections or lateral images are to be submitted with the patient facing the reader's left. Axial projections on CT scans or MR images are to be submitted as "viewed from below".

Tables should be prepared with MS Word or MS Excel, and separated from the text. All tables are to be numbered in the order in which they are cited in the text, and are to include a brief title at the top, as well as a footnote explaining any abbreviations used in the body of the table. Each table must be a separate file.

3. Human and Animal Studies

Manuscripts reporting the results of studies on human subjects must include a statement in the first paragraph on Materials and Methods to the effect that informed consent was obtained after the nature of the procedures had been fully explained. In addition, a statement from the appropriate institutional review boards affirming approval of the procedures is required in the same paragraph in the Materials and Methods section. The maintenance and care of experimental animals in order to provide humane treatment and to ensure reliable results are described in the Japanese National Institute of Health guidelines for the use of laboratory animals. Authors must affirm, in the first paragraph of the Materials and Methods section, their compliance with these guidelines or approval by the appropriate institutional review board or animal care committee.

4. Manuscript Submission

All manuscripts should be sent by e-mail. If the manuscript is over 4MB, they must be submitted on a CD-ROM or DVD-ROM (all document files must be saved in the sizes that they will be printed). Paper prints are no longer required. Manuscripts (CD-ROM or DVD-ROM) should be sent by registered mail to:

Masaki Komiyama, Editor-in-Chief, The Editorial Office of The Japanese Society for Neuroendovascular Therapy

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2-13-22, Miyakojima- Hondori, Osaka 534-0021, Japan

E-mail: komiyama-nsu@umin.net

All packages mailed to JNET must include the corresponding author's name, affiliation, and address on the outside of the envelope.

5. Proofs and Reprints

The first proofreading is the author's responsibility. Up to 30 reprints are free of charge. Order reprints at the time as corrections of the galley proof. The minimum reprint order is fifty. An order form and price list for reprints will be sent to the principal author with the first proof.

6. Copyright

After publication the copyright of the article shall accrue to The Japanese Society for Neuroendovascular Therapy, and the article may not be published elsewhere or transmitted in any form or by any means, either in part or in whole without the express permission of The Japanese Society for Neuroendovascular Therapy.

Copyright and certification agreements will be sent if the manuscript is accepted for publication. All authors must sign this agreement.

Peer review questions should be addressed to:

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